UCL COMP0016 Team 12 - Lilly Neubauer, Dillon Lim, Oliver Vickers
Bi-Weekly Report: Period ending in 24th January 2020

Overview: What we've done

Since coming back from the Winter break, our first task was to prepare for the elevator pitch. We made our slides and spent a day practicing delivering the pitch in under 2 minutes. We felt that our presentation went pretty well. Besides this, we also achieved 6 out of our 7 must have requirements from our MoSCoW list. We also got our website up and running and we will be demonstrating our demo to our TA in a few days.

We intend to continue developing our project and include a proper database that contains all the staff directories and contact information. We will also start looking into improving the UI and making our app more cosmetic. Having a trigger image system for the app is also another thing we aim to achieve in the coming weeks.

Tasks completed:

- Submitted our first major deadline
- Elevator pitch done
- Prototype Source code and video submitted
- Website is live

Are we on track?

Having submitted our source code for our 'must have' functionality as well as our website, presentation and video, we are currently on track with what we have to deliver in the first few weeks of Term 2. After our demo, we will come up with a formal timeline and aim to achieve more progress in the coming weeks. We aim to begin some testing for our Prototype 1 and gather some feedback and improve from there as well.

We intend to continue working hard on the project and put in more hours to stay on track. With about 6 weeks to go, we intend to pick up the pace and deliver all our deliverables.

Problems to be resolved → Steps we intend to take

- Time management - increasing our hours spent on this project → Having clear deliverables for each person each week

Plan for the next two weeks

Week one goals:

- A concrete timeline for next four weeks leading up to must-have deliverables, as well as clear allocations of responsibility for each team member
- Begin testing on different users using the Android phones we have and record down feedback
- Borrow an Android tablet from the CS department and build the project on it for testing

Week two goals:
- Evaluate the feedback and figure out what improvements we can make to improve user-friendliness
- Update website with testing section